

Pinckneyville Community Hospital  
Board of Directors Open Session Meeting  
March 4, 2024

The Board of Directors of the Pinckneyville Community Hospital met in regular open meeting session at 6:00 P.M. on Monday, March 4, 2024, in the Family Medical Center Conference Room of the Pinckneyville Community Hospital at 5383 State Route 154, Pinckneyville, Illinois, 62274.

**Call to Order**

Chairman Chad Rushing called the meeting to order at 6:00 P.M. Present, in addition to Mr. Rushing, were: Bonnie Tolbert, Dr. C. W. Roe, Robert Keith, Larry Pfau, Larry Wild, Dr. Joseph Grasso, Kevin Batteau and Carla Bruns. Also present were: Randall W. Dauby, CEO, Brad Futrell, COO, Kara Jo Carson, CFO, Eva Hopp, CNE, Blake Thornton, Director of Quality & Risk Management, Brandy Steely, Marketing Director, Rhonda Szostak, Interim Human Resources Director/Administrative Office Coordinator, and Tyson Tanner, Legal Counsel.

**Recognition of Visitors/Guests**

None

**Public Comment Period**

None

**Agenda**

Chairman Chad Rushing reported that there were no amendments to the agenda. On a motion by Dr. Joseph Grasso, seconded Larry Wild, the agenda was approved, as presented, with all members present voting "Aye."

**Approval of Minutes of Previous Meetings**

On a motion by Carla Bruns, seconded by Bonnie Tolbert, the minutes of the Previous Meetings were approved with all members voting "Aye", in favor of the motion.

**Financial Report**

The Financial Report, including the checks written, were approved as presented on a motion by Dr. Joseph Grasso, and was seconded by Robert Keith, with all members voting "Aye", on a roll call vote.

**Human Resources Report**

The Human Resources Report was presented by Rhonda Szostak.

**Marketing Director's Report**

The Marketing Director's Report was presented by Brandy Steely.

**Director of Quality and Risk Management Report**

The Director of Quality and Risk Management Report was presented by Blake Thornton.

**CNE Report**

The Chief Nurse Executive's Report was presented by Eva Hopp. Eva discussed Nursing Acuity Staffing: The census has been averaging eight (8) – 10 patients. This includes observation, inpatient, swingbed, and nursing care. The majority of patients are swingbed patients. We are averaging two (2) – three (3) nursing care patients per month.

During the week of February 18, our census average was four (4) patients.

We have one (1) RN starting maternity leave on February 26th. She will be off approximately 12 weeks.

One RN (weekend option) 7PM nurse has completed Acute Care orientation. She will begin ER orientation on February 25th.

We have one (1) RN (weekend option) still completing 7AM charge orientation.

We have two (2) prn RN interviews scheduled for February 23. Both RN's have hospital experience and work at other local hospitals.

We have one (1) individual hired prn for Oncology. She is completing her RN NCLEX review to get license reinstated.

Note:

Our members meet the guidelines for our Nurse Patient Acuity Committee. Our greatest challenge is staff frequently do not show up for the meetings.

Daily Staffing Schedule:

7AM:

1 – RN Charge	1 – RN ER
1 – LPN Charge	
1 – RN Float	
1 – RN or LPN Med Nurse (according to staffing and census)	
2 – CNA's	
1 – Ward Clerk	

7PM:

1 – RN Charge	1 – RN ER
1 – RN or LPN Charge	
1 – RN Float	
2 – CNA's	

### **Chief Operating Officer's Report**

The Chief Operating Officer's Report was presented by Brad Futrell.

### **Chief Executive Officer's Report**

The Chief Executive Officer's Report was presented by Randall W. Dauby.

### **Discussion Topics**

No capital expense requests were brought to the Board of Directors for consideration and/or approval.

### **Policy & Procedures Approval**

Dr. Joseph Grasso, Policy & Procedure Committee Chairperson, indicated that he reviewed the updated or changed policies; he recommended that the Board approve them as presented. On a motion by Dr. Joseph Grasso, seconded by Robert Keith, the Board voted to approve the new policies, policy changes and updates, as recommended by Dr. Joseph Grasso, with all members voting "Aye", in favor of the motion.

- Policy Manual
  - Food Service
  - Cancer Care/Infusion Clinic
  - Family Medical Center

The Board took a short 5-minute break.

### **Executive Session 5 ILCS 120/2 (c), (1), (17))**

The Board went into Executive Session at 6:26 P.M., to discuss the employment, compensation, discipline, performance or dismissal of employees, to review Quality/Risk Management, and credentialing of Medical Staff, on a motion by Dr. Joseph Grasso, seconded by Kevin Batteau, with all members voting "Aye", in favor of the motion.

The Board returned to Open Session at 7:10 P.M. on a motion by Dr. Joseph Grasso, seconded by Bonnie Tolbert, with all members voting "Aye", in favor of the motion.

### **Approve Medical Staff Credentials**

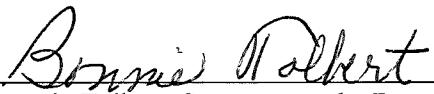
On a motion by Larry Wild, seconded by Carla Bruns, the Board approved the reappointment of Dr. Arslan Mirza to the Consulting Medical Staff, the reappointment of Gloria Przygoda, Nurse Practitioner. Gloria is the AHEC Director in addition to providing wound care services. The Board also approved the Medical Staff recommendation of Diane Stierwalt, PRN nurse practitioner at FMC, be advanced from provisional appointment status to the two-year appointment status based on findings from her initial FPPE review. The Board approved the recommendation of the new Radiologist, Dr. Funmilayo Tade, whom has joined Clinical Radiology. She will be an off-site Radiologist. Dr. Tade has been added to the Schedule for byproxy credentialing. Appointment recommended. Also noted was changing Dr.'s Donaldson, Friedman, Gould, Greer, Harrison, Lopez-Costa and Meeks from being onsite to remote.

**Other Business**

None

**Adjournment**

The meeting was adjourned at 7:15 P.M. on a motion made by Dr. Joseph Grasso, and seconded by Larry Pfau, with all members voting “Aye”, in favor of the motion.

  
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Bonnie Tolbert, Secretary to the Board