

Pinckneyville Community Hospital
Board of Directors Open Session Meeting
November 10, 2025

The Board of Directors of the Pinckneyville Community Hospital met in regular open meeting session at 6:00 P.M. on Monday, November 10, 2025, in the Family Medical Center Conference Room of the Pinckneyville Community Hospital at 5383 State Route 154, Pinckneyville, Illinois, 62274.

Call to Order

Chairman Chad Rushing called the meeting to order at 6:00 P.M. Present, in addition to Mr. Rushing, were: Larry Pfau, Bonnie Tolbert, Dr. C. W. Roe, Robert Keith, and Dr. Joseph Grasso. Absent were: Carla Bruns, Kevin Batteau & Larry Wild. Also present were: Randall W. Dauby, CEO, Brad Futrell, COO, Kara Jo Carson, CFO, Eva Hopp, CNE, Blake Thornton, Director of Quality & Risk Management, Mary Heck, HR Director, Rhonda Szostak, Executive Administrative Assistant, Casey McDonnough, Patient Experience Coordinator, and Parker Upton, Legal Counsel.

Recognition of Visitors/Guests

None

Public Comment Period

None

Agenda

Chairman Chad Rushing reported that there were no amendments to the agenda. On a motion by Dr. Joseph Grasso, seconded Robert Keith, the agenda was approved, as presented, with all members present voting "Aye."

Approval of Minutes of Previous Meetings

On a motion by Bonnie Tolbert, seconded by Dr. Joseph Grasso, the minutes of the Previous Meetings were approved with all members voting "Aye", in favor of the motion.

CareFirst Presentation – Casey McDonnough, Patient Experience Coordinator

Casey McDonnough, Patient Experience Coordinator, showed several videos highlighting the 10-year anniversary of the new building, as well as one featuring the Navigator's Day of Caring that took place in the community. She discussed the progress of the CareFirst initiative.

Financial Report

The Financial Report, including the checks written, were approved as presented on a motion by Bonnie Tolbert, and was seconded by Larry Pfau, with all members voting "Aye", on a roll call vote.

Human Resources Report

The Human Resources Report was presented by Mary Heck.

Marketing Director's Report

The Marketing Director's Report was included in the packet.

Director of Quality and Risk Management Report

The Director of Quality and Risk Management Report was presented by Blake Thornton.

CNE Report

The Chief Nurse Executive's Report was presented by Eva Hopp.

Eva provided information from the Nursing Care Committee / Nursing Acuity:

Staffing variations occurred in October due to higher patient census. Our average census is 8 – 10 patients but we were seeing recent increases in swingbed referrals. Our census did spike up to 15 patients. During high census, staffing was adjusted to have three (3) Charge Nurses.

Overtime for recent pay period has averaged 120 - 150 hours, which includes all nursing areas.

No low census days were given in any nursing job classification. No negative patient outcomes.

Recent Changes:

- Marci Penny, RN (ED/Acute Care) FT nightshift changed status to PRN. Not replaced. Effective: 08/25/25
- Gary Forseth, RN (ED/Acute Care) FT nightshift retired. Not replaced. Effective: 10/14/25
- Mackenzie Lively, RN Per Diem dayshift changed status to PRN. She was working two per diem shifts/week. Effective: 10/18/25
- Trinity Pike changed from LPN to RN status and is currently completing orientation.
- Nate Benbrook completed RN Nursing School on October 20. He will start orientation as soon as he receives his pass notification.
- Peter Patalas, RN PRN is still completing orientation.
- Our three new CNA's have completed orientation.

Committee discussion on replacing Marci and Mackenzie on Nurse Staffing Committee due to change in employment status. Employee suggestions were to add Jason Westenberger and Phillip Catt. Eva spoke to both employees, and they agreed to be on the committee.

We are recruiting for LPN's and RN's on Indeed.com and other sites.

Staffing Model:

7AM:

- 1 – RN Charge
- 1 – LPN Charge
- 1 – RN Float
- 1 – 10AM ER Nurse
- 1 – 7AM ER Nurse
- 2 – CNA's
- 1 – Ward Clerk/CNA

If census is over 12 or acuity is high, Float RN will become a Charge Nurse.

7PM:

- 1 – RN Charge
- 1 – RN or LPN Charge
- 1 – RN Float
- 1 – 7PM ER Nurse
- 2 – CNA's

*LPN may sometimes be scheduled as Medication Nurse.

*Three days per week, one (1) RN functions as Medication Nurse but may also assume Charge Nurse role, if needed.

Chief Operating Officer's Report

The Chief Operating Officer's Report was presented by Brad Futrell.

Chief Executive Officer's Report

The Chief Executive Officer's Report was presented by Randall W. Dauby.

Discussion Topics

On a motion by Robert Keith, seconded by Dr. Joseph Grasso, the Board of Directors approved the capital expense request for an additional Surgery Endoscopic camera, at a total cost of \$19,511.46, with all members of the Board present voting "Aye" on a roll call vote.

On a motion by Dr. Joseph Grasso, seconded by Larry Pfau, the Board reviewed and approved the Performance Improvement Plan, with all members voting "Aye", in favor of the motion.

On a motion by Dr. Joseph Grasso, seconded by Dr. C. W. Roe, the Board voted for the approval of Connie Bush, RN, BSN, as Infection Control Manager, and the approval of Jill Kellerman Mehlbrech, RPh, Pharmacy Manager - Antimicrobial Stewardship Certification, with all members voting "Aye", in favor of the motion.

Policy & Procedures Approval

Dr. Joseph Grasso, Policy & Procedure Committee Chairperson, indicated that he reviewed the updated or changed policies; he recommended that the Board approve them as presented. On a motion by Dr. Joseph Grasso, seconded by Robert Keith, the Board voted to approve the new policies, policy changes and updates, as recommended by Dr. Joseph Grasso, with all members voting "Aye", in favor of the motion.

- Policy Manual
 - None

Executive Session 5 ILCS 120/2 (c), (1), (17))

The Board went into Executive Session at 6:56 P.M., to discuss the employment, compensation, discipline, performance or dismissal of employees, to review Quality/Risk Management, and credentialing of Medical Staff, on a motion by Dr. Joseph Grasso seconded by Bonnie Tolbert, with all members voting "Aye", in favor of the motion.

The Board returned to Open Session at 7:21 P.M. on a motion by Dr. Joseph Grasso, seconded by Larry Pfau, with all members voting "Aye", in favor of the motion.

Approve Medical Staff Credentials

On a motion by Dr. Joseph Grasso, seconded by Robert Keith, the Board approved the reappointment of Dr. Fozard and Dr. Reyes to the Active Medical Staff, the provisional appointment of Dr. Sajit Bux to the Consulting Medical Staff and to accept the credentialing by proxy of the additional Cardinal Glennon Pediatricians Dr. Laura Becker, Dr. Kendrick Williams, Dr. Daniel Goldenberg, Dr. Matthew Minnette, Dr. Haley Loyet, Dr. Connor Corcoran, Dr. Megan McCollum, including the removal of the following pediatrician from the roster: Spenser Hayward, MD., with all members voting "Aye", in favor of the motion.

Other Business

None

Adjournment

The meeting was adjourned at 7:22 P.M. on a motion made by Bonnie Tolbert, and seconded by Dr. Joseph Grasso, with all members voting "Aye", in favor of the motion.



Bonnie Tolbert, Secretary to the Board