

Pinckneyville Community Hospital
Board of Directors Open Session Meeting
January 5, 2026

The Board of Directors of the Pinckneyville Community Hospital met in regular open meeting session at 5:00 P.M. on Monday, January 5, 2026, in the Family Medical Center Conference Room of the Pinckneyville Community Hospital at 5383 State Route 154, Pinckneyville, Illinois, 62274.

Call to Order

Chairman Chad Rushing called the meeting to order at 5:00 P.M. Present, in addition to Mr. Rushing, were: Larry Pfau, Dr. C. W. Roe, Robert Keith, Dr. Joseph Grass, Carla Bruns, & Larry Wild. Absent were: Bonnie Tolbert & Kevin Batteau. Also present were: Randall W. Dauby, CEO, Brad Futrell, COO, Kara Jo Carson, CFO, Eva Hopp, CNE, Blake Thornton, Director of Quality & Risk Management, Brandy Steely, Marketing Director, Mary Heck, HR Director, Rhonda Szostak, Executive Administrative Assistant, and Tyson Tanner, Legal Counsel.

Recognition of Visitors/Guests

None

Public Comment Period

None

Agenda

Chairman Chad Rushing reported that there were no amendments to the agenda. On a motion by Dr. Joseph Grasso, seconded Larry Wild, the agenda was approved, as presented, with all members present voting "Aye."

Approval of Minutes of Previous Meetings

On a motion by Larry Wild, seconded by Dr. Joseph Grasso, the minutes of the Previous Meetings were approved with all members voting "Aye", in favor of the motion.

Financial Report

The Financial Report, including the checks written, were approved as presented on a motion by Dr. Joseph Grasso, and was seconded by Robert Keith, with all members voting "Aye", on a roll call vote.

Human Resources Report

The Human Resources Report was presented by Mary Heck.

Marketing Director's Report

The Marketing Director's Report was presented by Brandy Steely.

Director of Quality and Risk Management Report

The Director of Quality and Risk Management Report was presented by Blake Thornton.

CNE Report

The Chief Nurse Executive's Report was presented by Eva Hopp.

Eva provided information from the Nursing Care Committee / Nursing Acuity:

- Review of acuity tool, staffing, overtime, concerns, and any reports of staff variations. Meeting minutes from November 13, 2025 approved as written by Morgan Galbraith and Phillip Catt.
- Acuity Tool is working well. It was noted we do include nursing care patients into acuity levels.
- Overtime hours were up during the prior pay period but improved in the last pay period.
- Staff (supervisors) need to document scheduling adjustments – additional staff on the Acuity Tool.
- No negative patient outcomes.
- Discussed the need for at least three (3) full-time nurses.
- We currently have one (1) RN and one (1) LPN on orientation.

Staffing Model:

7AM:

- 1 – RN Charge
- 1 – LPN Charge
- 1 – RN Float
- 1 – 10AM ER Nurse
- 1 – 7AM ER Nurse
- 2 – CNA's
- 1 – Ward Clerk/CNA

If census is over 12 or acuity is high, Float RN will become a Charge Nurse.

7PM:

- 1 – RN Charge
- 1 – RN or LPN Charge
- 1 – RN Float
- 1 – 7PM ER Nurse
- 2 – CNA's

*LPN may sometimes be scheduled as Medication Nurse.

*Three days per week, one (1) RN functions as Medication Nurse but may also assume Charge Nurse role, if needed.

Chief Operating Officer’s Report

The Chief Operating Officer’s Report was presented by Brad Futrell.

Chief Executive Officer’s Report

The Chief Executive Officer’s Report was presented by Randall W. Dauby. Mr. Dauby informed the Board that due to our continued growth, we need to reevaluate our Master Plan. The Board felt that this would be a good idea and recommended Mr. Dauby to proceed in obtaining Master Planning services.

Discussion Topics

On a motion by Dr. C. W. Roe, seconded by Larry Wild, the Board of Directors approved the capital expense request for a Surgery Bladder Scanner, at a cost of \$12,218, with all members of the Board present voting “Aye” on a roll call vote.

Based upon the consensus of the Board of Directors’ view, it would not be appropriate for a governmental taxing body to donate towards the Baby Sarah Playground Project; however, if individual Board members wished to contribute, on their own, they were encouraged to do so.

Chairman Chad Rushing indicated that there were no changes to the 2026 Board of Directors Committee Assignments; it will remain the same as the previous year, which are listed below:

Finance/Investment:	Chairman:	Dr. C. W. Roe
	Member:	Kevin Batteau
	Member:	Robert Keith
Personnel:	Chairman:	Dr. C. W. Roe
	Member:	Bonnie Tolbert
	Member:	Larry Wild
Joint Conference	Member:	Larry Wild
	Member:	Larry Pfau
Building, Grounds & Equipment:	Chairman:	Larry Wild
	Member:	Bonnie Tolbert
	Member:	Robert Keith
Strategic Planning:	Chairman:	Carla Bruns
	Member:	Dr. C. W. Roe
	Member:	Dr. Joseph Grasso
Policy & Procedure:	Chairman:	Dr. Joseph Grasso
	Member:	Carla Bruns

On a motion by Dr. Joseph Grasso, seconded by Robert Keith, the Board approved Resolution 2026-01 Authorizing to erase Executive Session recordings from January 1, 2024, through June 30, 2024, with all members present voting “Aye” on a roll call vote.

On a motion by Dr. Joseph Grasso, seconded by Larry Wild, the Board approved the Board Resolution 2026-02 for the Pinckneyville Community Hospital Compliance Program, with all members present voting “Aye” on a roll call vote.

It was noted that the following items were included in the Board Packet; and did require signature from all of the Board of Directors:

- Annual Board of Directors’ Documentation
 - Statement of Economic Interest form
 - Attestation of Annual Compliance Training/Code of Conduct
 - Conflict of Interest Disclosure form

Policy & Procedures Approval

Dr. Joseph Grasso, Policy & Procedure Committee Chairperson, indicated that he reviewed the updated or changed policies; he recommended that the Board approve them as presented. On a motion by Dr. Joseph Grasso, seconded by Robert Keith, the Board voted to approve the new policies, policy changes and updates, as recommended by Dr. Joseph Grasso, with all members voting “Aye”, in favor of the motion.

- Policy Manual
 - Human Resources
 - Standing Orders & Protocols
 - Employee Health
 - Acute Care Nursing
 - Anesthesia
 - Information Technology

The Board took a short 5-minute break.

Executive Session 5 ILCS 120/2 (c), (1), (17), (21))

The Board went into Executive Session at 6:00 P.M., to discuss the employment, compensation, discipline, performance or dismissal of employees, to review Quality/Risk Management, credentialing of Medical Staff, and discussion of minutes of meetings lawfully closed under this Open Meetings Act, for purposes of the semi-annual review of the minutes as mandated, on a motion by Dr. Joseph Grasso, seconded by Robert Keith, with all members voting “Aye”, in favor of the motion.

The Board returned to Open Session at 6:51 P.M. on a motion by Dr. Joseph Grasso, seconded by Larry Wild, with all members voting “Aye”, in favor of the motion.

Approve Medical Staff Credentials

On a motion by Carla Bruns, seconded by Larry Wild, the Board approved the provisional appointment of Patricia Rice, NP, to the Allied Health Professional Staff, and Christopher Hurt, M.D., was added to the Schedule 1 list of physicians for Virtual Radiology (vRad), the Credentialing and privileging agreement signed September 9, 2025, between PCH and vRad, delegates all credentialing responsibilities to vRad and allows PCH to credential the providers by proxy, with all members voting “Aye”, in favor of the motion.

Review of Executive Session Minutes as mandated by law for continued confidential status

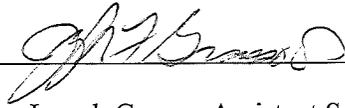
The Executive Session Minutes were reviewed as mandated by law. On a motion by Dr. Joseph Grasso, seconded by Robert Keith, the Board voted to continue the confidential status of all Executive Session Meeting minutes, with all members present voting “Aye”, in favor of the motion.

Other Business

Randy Dauby spoke to the Board of Directors about the need to make some additional compensation enhancements to shift differentials, call in bonuses, weekend RN night options, and hiring and referral bonuses in order to attract & retain employees. On a motion by Dr. C. W. Roe, seconded by Robert Keith, the Board approved the total investment in excess of \$175,000 annually, with all members present voting “Aye” on a roll call vote.

Adjournment

The meeting was adjourned at 6:54 P.M. on a motion made by Dr. Joseph Grasso, and seconded by Larry Pfau, with all members voting "Aye", in favor of the motion.



Dr. Joseph Grasso, Assistant Secretary to the Board
Or Alternate Board of Directors Designee